

## **NOTICE**

The meeting of Internal Quality Assurance Cell is arranged on 20/06/2017 at 4.00 P.M. in the Principal chamber. All the Hon. Members are requested to attend the meeting.

### **Agenda:**

01. To read and confirm the minutes of the previous meeting of IQAC.
02. Discussion and decision regarding the formation/continuation of various Administrative and Academic committees for the session 2017-18.
03. Discussion regarding the Annual result of students during the session 2016-17.
04. Discussion and decision regarding the activities other than regular teaching work viz. Co-curricular, extracurricular and professional development of the staff.
05. Discussion about the entry in own college building.
06. Discussion and decision regarding the purchasing of various materials needed for ICT enabled campus.
07. Review of the various improvements made as per NAAC directives to the institute.
08. Discussion and decision about the filling of online IIQA as per new framework of NAAC.
09. Discussion and decision regarding the reforms to be undertaken in the Central Library of the institution through its 'Library Advisory Committee.'
10. Discussion and decision regarding the budget of the institution for the session 2017-18.
11. Discussion and approval of the audited statements of Income and Expenditure for the session 2016-17.
12. Any other matter with the permission of the chair.

<b>Sr. No.</b>	<b>Designation</b>	<b>Name of the member</b>	<b>signature</b>
1	Chairperson	Dr. Rajendra R. Jane	
2	Senior Administrative Officer	Shri. Vijaykumar S. Gharat	
3	Teacher	Dr. Natthu S. Girde	
4	Teacher	Dr. Ishwar I. Randaye	
5	Teacher	Dr. Dinkar R. Choudhari	
6	Member from Management	Shri. Sunil K. Jawalekar	
7	Management Nominee	Dr. R.B. Gajbe	
8	Special Invitee	Dr. Jobi George (Principal, Bhiwapur Mahavidyalaya, Bhiwapur)	
9	Special Invitee	Shri. Pradip G. Kamdi (Chairman, Alumni Association)	
10	The renowned person in society	Shri. Ishwar Dukre	
11	Asst. Coordinator	Dr. Vitthal N. Thawari	
12	Coordinator	Dr. Rajesh N. Sonkusare	

Date: 16/06/2017

Coordinator

Principal

**PROCEEDING OF INTERNAL QUALITY ASSURANCE CELL FOR THE SESSION  
2017-18**

The meeting of IQAC was held on 20/06/2017 at 4.00 P.M. in the Principal's chamber under the chairmanship of Dr. Rajendra R. Jane, the Principal of the college.

The following members of the IQAC attended the meeting.

<b>Sr. No.</b>	<b>Designation</b>	<b>Name of the member</b>	<b>signature</b>
1	Chairperson	Dr. Rajendra R. Jane	
2	Senior Administrative Officer	Shri. Vijaykumar S. Gharat	
3	Teacher	Dr. Natthu S. Girde	
4	Teacher	Dr. Ishwar I. Randaye	
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6	Member from Management	Shri. Sunil K. Jawalekar	
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10	The renowned person in society	Shri. Ishwar Dukre	
11	Asst. Coordinator	Dr. Vitthal N. Thawari	
12	Coordinator	Dr. Rajesh N. Sonkusare	

The Principal welcomed all the Hon. Members of IQAC and placed before them all the reports submitted by academic and administrative bodies of the institution. The members of IQAC verified all the reports submitted by various committees and took the following resolutions.

**Resolution No.1**

The Principal read out the minutes of the previous meeting dated 15/04/2017, and it was approved by all the members of IQAC.

**Resolution No. 2**

The Principal placed before the IQAC members progress report submitted by the Member Secretaries of Academic and Administrative bodies of the college. The IQAC members praised

the teachers for the progress made in overall activities of the college. The IQAC decided to go through the established committees for the session 2016-17.

The members of IQAC authorized the Principal to guide the respective coordinators of various committees for improving the quality of services rendered.

### **Resolution No. 3**

The Principal placed before the IQAC members the results of University Examination for the session 2014-15. Subject wise analysis of the result was done by all members. Further, the members praised the teachers for producing good results during the session.

### **Resolution No.4**

IQAC instructed N.S.S. Advisory committee to do the excellent work in the current session. The members of IQAC directed the institute to organise the various programmes under the theme, *Swachha Bharat Abhiyan* for the session 2017-18.

### **Resolution No. 5**

The Principal informed to members of IQAC that new college building was ready and they could now shift college to the new building .Members happily permitted for shifting the infrastructure to the new campus. Inauguration function was scheduled for 1<sup>st</sup> July 2017. IQAC members authorised the Principal for further proceedings of function.

### **Resolution No. 6**

In order to meet the new guidelines of NAAC based on ICT, members of IQAC instructed the Principal to purchase the required materials as early as possible.

### **Resolution No. 7**

The committee reviewed discussed the improvements suggested by NAAC. Further, the committee decided on the road map for the future development.

<b>Sr. No.</b>	<b>Area of Improvement</b>	<b>Issue referred</b>	<b>Status</b>
1	Library needed reading room facilities for students and faculty separately	Library Advisory Committee	Issue Resolved.
2	Basic Computer Literacy	Building and infrastructure Maintenance Committee	Ongoing process
3	The college campus is differently-abled friendly	Building and infrastructure Maintenance Committee	Issue Resolved.
4	Classrooms equipped with an LCD projector	Purchase Committee	Pending

5	Teachers using audio-visual aids	IQAC	Training Needed.
6	Average no. of extension activities	Literary club/NSS Advisory committee/ECO CLUB/Population Education club/Student Welfare Committee	Issue Resolved.
7	Utilization of annual allotted funds	IQAC	Ongoing process
8	Maintenance expenditure on infrastructure as a percentage of the total annual budget	IQAC	Implemented
9	Improvement in Pass percentage of graduating students	Remedial Coaching Committee	Continuous process
10	Faculty benefitted from UGC and staff development programmes	College Research Committee	Continuous process
11	Permanent teachers with PhD	College Research Committee	Above 90% teachers are with PhD
12	Classes taught by guest faculty or temporary teachers	College Research Committee	Issue Resolved
13	Faculty positions filled against sanction post	LMC/ IQAC	100% recruitment.
14	Add-on Courses	IQAC	Decided on self- funded certificate courses for the session 2017-18 1. Certificate course on Communicative English 2. Certificate Course on Yoga and Pranayam
15	Awards received by the students in sports and cultural activities	Games and Sports Committee/Cultural Committee	Improved substantially
16	Teachers having on-going or completed research project	IQAC	After NAAC Accreditation and 2F/ 12 B Status
17	Academic seminars/ conferences/workshops	Seminar/Conference Committee	1 state level seminar organised successfully.
18	Increase the no. of National/International journals subscribed	Library Advisory Committee	Increased the no. of Journals.

The IQAC permitted to start two self- funded certificate courses from the session 2017-18.

1. Certificate course on Communicative English
2. Certificate Course on Yoga and Pranayam

### **Resolution No. 8**

The Principal placed before the members the details regarding the new structure which was pro-ICT based. He further stressed the need for Digitalization in the future. According to the new guidelines, IIQA would be filled online to the window opened on particular dates given. IQAC members discussed and decided on the filling of IIQA in this session.

### **Resolution No. 9**

The members of IQAC decided to buy the subscription don of Various Journals, purchase course material, reference materials and various books for the library. The committee also approved to purchase LIBMAN software for library automation and CMS software for office automation. The proposal of “Library Orientation Programme” has been put by Principal which was anonymously accepted by members.

### **Resolution No. 10**

The Principal placed before the members of the Annual Budget of the institution for the session 2017-18 for its perusal and final approval. The members verified the budget and made certain suggestions and amendment and subsequently approved the Annual Budget for the session 2017-18.

### **Resolution No. 11**

The Principal placed before the members of IQAC the audited statements of Income and Expenditure for the financial year 2016-17. All the members verified the reports and approved the audited statements of Income and Expenditure for the financial year 2016-17.

### **Resolution No. 12**

As no other issue came up for discussion, the coordinator, Dr. Rajesh N. Sonkusare concluded the meeting by thanking all Hon. members of IQAC for attending the meeting and for making valuable suggestions for the overall development of the institution.

**Coordinator**

Dr. Rajesh N. Sonkusare

**Principal**

### **NOTICE**

The meeting of Internal Quality Assurance Cell is arranged on 16/12/2017 at 4.00 P.M. in the Principal chamber. All the Hon. Members are requested to attend the meeting.

### **Agenda:**

01. To read and confirm the minutes of the previous meeting of IQAC.

02. Discussion and decision regarding the purchasing of various materials needed for ICT enabled campus.
03. Review of the various improvements made as per NAAC directives to the institute.
04. Any other matter with the permission of the chair.

Sr. No.	Designation	Name of the member	signature
1	Chairperson	Dr. Rajendra R. Jane	
2	Senior Administrative Officer	Shri. Vijaykumar S. Gharat	
3	Teacher	Dr. Natthu S. Girde	
4	Teacher	Dr. Ishwar I. Randaye	
5	Teacher	Dr. Dinkar R. Choudhari	
6	Member from Management	Shri. Sunil K. Jawalekar	
7	Management Nominee	Dr. R.B. Gajbe	
8	Special Invitee	Dr. Jobi George (Principal, Bhiwapur Mahavidyalaya, Bhiwapur)	
9	Special Invitee	Shri. Pradip G. Kamdi (Chairman, Alumni Association)	
10	The renowned person in society	Shri. Ishwar Dukre	
11	Asst. Coordinator	Dr. Vitthal N. Thawari	
12	Coordinator	Dr. Rajesh N. Sonkusare	

Date: 11/12/2017

Coordinator

Principal

### **PROCEEDING OF INTERNAL QUALITY ASSURANCE CELL FOR THE SESSION 2017-18**

The meeting of IQAC was held on 16/12/2017 at 4.00 P.M. in the Principal's chamber under the chairmanship of Dr. Rajendra R. Jane, the Principal of the college.

The following members of the IQAC attended the meeting.

Sr. No.	Designation	Name of the member	signature
1	Chairperson	Dr. Rajendra R. Jane	
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12	Coordinator	Dr. Rajesh N. Sonkusare	

The Principal welcomed all the Hon. Members of IQAC and placed before them all the reports submitted by academic and administrative bodies of the institution. The members of IQAC verified all the reports submitted by various committees and took the following resolutions.

#### **Resolution No.1**

The Principal read out the minutes of the previous meeting dated 15/04/2017, and it was approved by all the members of IQAC.

#### **Resolution No. 2**

In order to meet the new guidelines of NAAC based on ICT, members of IQAC instructed the Principal to purchase the required materials as early as possible.

#### **Resolution No. 3**

The committee reviewed discussed the improvements suggested by NAAC. Further, the committee decided on the road map for the future development.

<b>Sr. No.</b>	<b>Area of Improvement</b>	<b>Issue referred</b>	<b>Status</b>
1	Basic Computer Literacy	Building and infrastructure Maintenance Committee	Ongoing process
2	The college campus is differently-abled friendly	Building and infrastructure Maintenance Committee	Issue Resolved.
3	Classrooms equipped with an LCD projector	Purchase Committee	Partial done
4	Teachers using audio-visual aids	IQAC	Begin
5	Improvement in Pass percentage of graduating students	Remedial Coaching Committee	Continuous process

6	Faculty benefitted from UGC and staff development programmes	College Research Committee	Continuous process
7	Add-on Courses	IQAC	Self- funded certificate courses for the session 2017-18 1. Certificate course on Communicative English 2. Certificate Course on Yoga and Pranayam

### **Resolution No. 8**

The Principal placed before the members the details regarding the new structure which was pro-ICT based. He further stressed the need for Digitalization in the future. According to the new guidelines, IIQA would be filled online to the window opened on particular dates given. IQAC members discussed and decided on the filling of IIQA in this session.

### **Resolution No. 12**

As no other issue came up for discussion, the coordinator, Dr. Rajesh N. Sonkusare concluded the meeting by thanking all Hon. members of IQAC for attending the meeting and for making valuable suggestions for the overall development of the institution.

**Coordinator**

Dr. Rajesh N. Sonkusare

**Principal**

## **NOTICE**

The meeting of Internal Quality Assurance Cell is arranged on 11/04/2018 at 3.30 P.M. in the Principal chamber. All the Hon. Members are requested to attend the meeting.

Agenda:

05. To read and confirm the minutes of the previous meeting of IQAC.
06. Discussion and decision regarding the Progress Report submitted by teachers with respect to various Academic committees for the session 2017-18.
07. Analysis of the feedbacks taken from Students, Alumnus, Parents, Academic peers and all other stakeholders of the institution.



08. Discussion and decision with respect to the initiatives undertaken regarding the assessment of the Institute by NAAC.

09. Discussion and decision regarding the activities other than regular teaching work viz. Co-curricular, extracurricular and professional development of the staff.

10. Any other matter with the permission of the chair.

<b>Sr. No.</b>	<b>Designation</b>	<b>Name of the member</b>	<b>Signature</b>
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10	The renowned person in society	Shri. Ishwar Dukre	
11	Asst. Coordinator	Dr. Vitthal N. Thawari	
12	Coordinator	Dr. Rajesh N. Sonkusare	

Date: 07/04/2018

Coordinator

Principal

## **PROCEEDING OF INTERNAL QUALITY ASSURANCE CELL FOR THE SESSION 2017-18**

The meeting of IQAC was held on 11/04/2016 at 3.30 P.M. in the Principal's chamber under the chairmanship of Dr. Rajendra R. Jane, the Principal of the college.

The following members of the IQAC attended the meeting.

<b>Sr. No.</b>	<b>Designation</b>	<b>Name of the member</b>	<b>signature</b>
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The Principal welcomed all the Hon. Members of IQAC and placed before them all the reports submitted by academic and administrative bodies of the institution. The members of IQAC verified all the reports submitted by various committees and took the following resolutions.

### **Resolution No.1**

The Principal read out the minutes of the previous meeting dated 20/12/2017, and it was approved by all the members of IQAC.

### **Resolution No. 2**

The Principal placed before the IQAC members progress report submitted by the Member Secretaries of Academic and Administrative bodies of the college. The IQAC member praised the teachers for the progress made in the overall activities of the college. In accordance with the quality improvement in the institutes, the following measures have been taken in this session.

1. Two classrooms have been equipped with LCD projectors along with screens.
2. Wi-Fi facility has been installed in the campus area.
3. Office automation and Library automation have been made.
4. Proper training provided to the Teachers to create PPT presentations and taking lectures.
5. Two add-on certificate courses have been started from this session.
  - Certificate Course in Communicative English
  - Certificate Course in Yoga and Pranayam
6. Series of Guest Lectures in different subjects have been taken.

The members of IQAC admired the steps and authorized the Principal to guide the teachers in improving the quality of services rendered.

### **Resolution No. 3**

The Principal placed before the IQAC members analysis reports obtained by the feedback committee of the college. The IQAC member analyzed the feedback obtained from all stakeholders of the institution and accordingly forwarded the findings to the Principal of the institution for rectification.

### **Resolution No.4**

The member of IQAC enquired about the progress made by various committees regarding the preparation of SSR for onward submission to the office of NAAC. The principal replied that the online SSR was prepared and sent on 28<sup>th</sup> February 2018 and the queries have been reverted by NAAC. The Steering committee is sorting out the queries shortly. IQAC authorized the Principal for further guidance to achieve the goals.

### **Resolution No. 5**

The members of IQAC verified the reports submitted by teachers with respect to the activities executed by staff members other than routine teaching work. It was observed that the NSS department was doing outstanding work.

Dr. N.S. Girde informed that the college successfully organized State *level Pre-SRD-NRD/Avhan District level selection camp* on 10<sup>th</sup> September 2017. He further proudly told that the final year student Ku. Nikhita P.Warambhe represented SRD parade on 26<sup>th</sup> January 2018. The entire IQAC Members congratulated Dr. N.S.Girde for this distinctive achievement.

Finally, it was directed to have the successful implementation of a green initiative adopted by IQAC for the session 2016-17. It was informed that 100 trees were planted in campus land and about 150 trees planted nearby community and adopted a village in the session 2017-18.

### **Resolution No. 6**

As no other issue came up for discussion, the coordinator, Dr. Rajesh N. Sonkusare concluded the meeting by thanking all Hon. members of IQAC for attending the meeting and for making valuable suggestions for the overall development of the institution.

Coordinator

Principal

Dr. R.N.Sonkusare

## **IQAC**

### **ANNUAL REPORT 2017-18**

- The IQAC decided to organize activities under “Swachha Bharat Abhiya” for the session 2017-18.
- The following measures have been taken:
  - Two classrooms equipped with LCD projector and screen.
  - Wi-Fi facility installed in the campus.
  - ICT training provided to teaching staff.
  - Office and Library automation done.
- Successfully organized Selection trial of Pre-SRD Camp.
- Certificate Course in Communicative English and Certificate Course in Yoga and Pranayam successfully conducted.